

# Minutes – Community Advisory Panel Special Project Committee, Mtg#3

1:30 - 4:00pm; Monday January 21, 2013 - Kawartha Conservation Board Room

**Present:** Pat Warren (chair), Doug Erlandson; Chris Appleton; Lou Probst; Paul Reeds; Catherine Gravely; Brett Tregunno; Alex Shulyarenko; Dave Pridham; Rob Messervey

**Regrets:** Doug Van Hemessen (resigned as member, no longer with Victoria Stewardship Council)

## 1. Review of previous minutes; updates

- Action Item update: CKL does not have by-law with respect to disconnecting eaves from storm sewer.
- Discussion regarding urban stormwater systems; there are better approaches than existing curb-and-gutter systems.
  - LID (low impact design) approaches have proven successful in GTA urban areas, several case studies are available, need to recommend LID in urban areas around lakes.
- Discussion regarding CKL-ICSP.
  - Plan has no legal authority; is a high-level strategic planning document.

## 2. SPC Terms of Reference

- Kawartha Conservation distributed draft Terms of Reference for committee, looking for feedback from members. Feedback included:
  - The SPC is direct link to Community Advisory Panel; remove "provide key links to the community at large and specific stakeholders".
  - Hold meetings quarterly, at a minimum; much work can be done via email.
- Discussions regarding how best to vet SPC work to CAP.
  - Reserve an agenda item at every CAP meeting for SPC updates; provide CAP with information and proceed if no objections.

**ACTION:** Kawartha Conservation to update wording in Terms of Reference and redistribute to SPC.

## 3. SLMP Characterization Report

- Kawartha Conservation distributed early drafts of "bullet-point summaries" of key facts and issues for each major chapter in Characterization report.

- Kawartha Conservation looking for feedback from members with respect to report format, content, etc. Feedback included:
  - Important information is "buried in document" and not accessible; need Executive Summary and Conclusions that summarize key points.
  - Pay particular attention to language use when presenting "threats/issues/etc."; if it is a real problem then state as such. E.g., "somewhat elevated level of phosphorus" does not send a clear message. Also, trend reporting is key.
- Discussions regarding how best to present info to CAP for Feb20,2013 meeting.
  - Kawartha Conservation to present a summary of Water Quality section as an example and obtain feedback from CAP.

**ACTION:** Kawartha Conservation to summarize Water Quality chapter as an example, and provide to CAP for feedback and discussion at Feb20 meeting.

#### **4. SLMP Document**

- Discussion regarding how to best link Lake Management Plans with other planning initiatives (e.g., CKL-ICSP, etc.).
  - Perhaps certain targets and management recommendations from existing documents can be "inserted" into Lake Management Plans.
  - Kawartha Conservation staff are meeting with City of Kawartha Lakes planning staff and Catherine Gravely to discuss integration opportunities, particularly with respect to Official Plan and Secondary Plans, in early Feb2013.
- Kawartha Conservation looking for feedback from members with respect to report format, content, etc. Feedback included:
  - In the introduction, it is important to provide the reader with key imperatives for lake management, e.g., what's at stake for individuals if the lake is not healthy? e.g., why, specifically, do we need to implement these actions?
  - Firm Policy recommendations and uptake are key to successful protection of watercourses, shorelines, and forests.
  - Incentive programs, and incentive text (e.g., what benefits the landowner, etc.) within the document are key to successful uptake of BMP's.
  - Chapter 2 (background information) is difficult to interpret; need for better integration with Characterization Report.
  - Objectives need clarification; e.g., research is not an objective of the LMP.
  - Reinforced need to have sector-based action groupings. Integrate information from "Sector-specific BMP one-pagers" into LMP; provide a direct link from background info to action-items. E.g., key facts/issues and strategies/actions should be "self-contained" as to provide seamless information for reader.

- Keep units consistent (e.g., acres, hectares, etc.).

ACTION: Kawartha Conservation to re-organize SLMP document, particularly Chapter 2, to:(a) provide a direct link to information within Characterization Report chapters (e.g., water quality, water quantity, etc.), and (b) integrate sector-specific action items.

ACTION: Kawartha Conservation to reorganize Table of Contents and draft a Strategy, as an example, and provide to CAP for feedback and discussion at Feb20 meeting.

#### **5. Other Business**

- No other business.

#### **6. Next Meeting Date**

- April 3, 2013; 1:30-4:00pm @ Kawartha Conservation